**Erasmus+ Programme**

**Multilateral Inter-Institutional Agreement**

**Key Action 1   
Learning Mobility for Higher Education Students and Staff**

**among EU Member States and third countries associated to the Programme [[1]](#footnote-1)**

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en) in all aspects related to the organisation and management of the mobility, including [automatic recognition](https://ec.europa.eu/education/node/36_me) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](https://ec.europa.eu/education/resources-and-tools/european-credit-transfer-and-accumulation-system-ects_en). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en).

**Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](http://egracons.eu/) according to the descriptions in the [ECTS users’ guide](https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

This agreement is concluded for the purpose of the Blended Intensive Programme:…..(název projektu)……………………. The virtual component of the programme will be held on…..(datum)….The physical component will take place from …..to……… at ….(uveďte místo konání)...

**Validity period of the agreement**

|  |  |
| --- | --- |
| Timeframe | Academic Year |
| Start of validity | [2021/2022] |
| End of validity | [2022/2023] |

**A. Information about the higher education institutions**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the institution**  **(and department, where relevant)** | **Erasmus code** | **Contact details[[2]](#footnote-2)**  **(email, phone)** | **Websites**  **( General/Faculties/ Course catalogue)** |
| Charles University | CZ PRAHA07 | (fakultní informace – ZO odbor, Erasmus kancelář)  + kontakt na řešitele projektu (jméno a příjmení, e-mail) | <https://cuni.cz/UKEN-145.html>  .......(fakultní web).. |
|  |  |  |  |
|  |  |  |  |
| *[...]* |  |  |  |

**B. Mobility numbers[[3]](#footnote-3) per academic year**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | **Number of student mobility periods** | | | |
| Student Mobility for Studies  *[total number of students****]*** | Student mobility for Studies  *[total number of months]* | *Student Mobility for Traineeships*  *(optional) \**  *[total number of students****]*** | *Student Mobility for Traineeships*  *(optional) \**  *[total number of months]* |
| …(uveďte kód participující instituce)…. | CZ PRAHA07 | ………….. | …......... | …………… | …………. |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| *[...]* |  |  |  |  |  |

*Do tabulky vyberte typ mobility dle náplně programu a zapište počet účastníků v rámci daného BIPu.*

**Short-term blended mobility option for students**

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | **Number of staff mobility periods** | | | |
| Staff Mobility for Teaching  *[total number of staff]* | Staff Mobility for Teaching  *[total number of days ]* | *Staff Mobility for Training (optional)\* [total number of staff]* | *Staff Mobility for Training (optional)\**  *[total number of days]* |
| …(uveďte kód participující instituce)…. | CZ PRAHA07 | …….. | ……………. | …......... | …………… |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| *[...]* |  |  |  |  |  |

*Do tabulky vyberte typ mobility dle náplně programu a zapište počet účastníků v rámci daného BIPu.*

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Receiving institution  [Erasmus code]** | **Language of instruc­tion 1** | **Language of instruc­tion 2** | **Recommended language of instruction level[[4]](#footnote-4)** | |
| Student Mobility for Studies  [*Minimum recommended level: B1*] | Staff Mobility for Teaching  [*Minimum recommended level: B2*] |
| CZ PRAHA07 | English |  | B2 | B2 |
|  |  |  |  |  |
| *[...]* |  |  |  |  |
|  |  |  |  |  |

*Dle náplně BIPu uveďte případně další jazyky nebo změňte požadovanou jazykovou úroveň.*

**D. Calendar**

**Nominations of incoming students must reach the institution by:**

|  |  |  |
| --- | --- | --- |
| **Receiving institution**  **[Erasmus code]** | **Autumn term\***  **[day/month]** | **Spring term\***  **[day/month]** |
| CZ PRAHA07 | ……… | ……….. |

*Uveďte datum vázané specificky na daný BIP.*

**Applications from incoming students must reach the institution by:**

|  |  |  |
| --- | --- | --- |
| **Receiving institution**  **[Erasmus code]** | **Autumn term\***  **[day/month]** | **Spring term\***  **[day/month]** |
| CZ PRAHA07 | ………… | ………… |

*Uveďte datum vázané specificky na daný BIP.*

**Application procedure for incoming students**

|  |  |  |
| --- | --- | --- |
| **Receiving institution**  **[Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| CZ PRAHA07 | (fakultní informace – ZO odbor, Erasmus kancelář) | .......(fakultní web).. |

**E. Additional requirements**

|  |  |  |  |
| --- | --- | --- | --- |
| **Receiving institution**  **[Erasmus code]** | **Requirement** | **Details** | **Website for information (if applicable)** |
| CZ PRAHA07 | ………….. | ………….. |  |

*Uveďte specifické požadavky, které se případně vážou na daný BIP a které jsou rozhodující pro výběrové řízení na účastníky (např. Academic requirements, CV, Motivation letter, EQF level, požadovaná úroveň studia apod.)*

The receiving institution will send its decision **no later than within 5 weeks.**

**Inclusion and accessibility**

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |  |
| --- | --- | --- | --- |
| **Receiving institution**  **[Erasmus code]** | **Available infrastructure adjusted for people with:** | **Contact details**  **(email, phone)** | **Website for information** |
| CZ PRAHA07 | Special needs | erasmus.incoming@ruk.cuni.cz | <https://cuni.cz/UKEN-370.html> |

**F. Information**

**1. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| CZ PRAHA07 | (fakultní informace – ZO odbor, Erasmus kancelář) | N/A |

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| CZ PRAHA07 | erasmus.incoming@ruk.cuni.cz | <https://cuni.cz/UKEN-366.html> |
|  |  |  |
|  |  |  |
| *[...]* |  |  |

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| CZ PRAHA07 | (fakultní informace – ZO odbor, Erasmus kancelář) | ………………. |
|  |  |  |
|  |  |  |
| *[...]* |  |  |

**4. Additional information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Receiving institution**  **[Erasmus code]** | **Information on recognition process / other useful information:** | **Contact details**  **(email, phone)** | **Website for information** |
| CZ PRAHA07 | …………….. | (fakultní informace – ZO odbor, Erasmus kancelář) | N/A |

*Uveďte relevantní informaci vázající se k danému BIPu (počet kreditů, který bude udělen a formu potvrzení.*

**Termination of the agreement**

This agreement is concluded for the duration of the concerned BIP and ends on the last day of its activities or on 30th September 2023 at the latest.

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution**  **[Erasmus code]** | **Name, function** | **Date** | **Signature[[5]](#footnote-5)** |
| CZ PRAHA07 | ….uveďte fakultní údaje osoby oprávněné k podpisu…… |  |  |
|  |  |  |  |
|  |  |  |  |
| *[...]* |  |  |  |

1. Clauses may be added to this template agreement to better reflect the nature of the institutional partnership. [↑](#footnote-ref-1)
2. Contact details to reach the senior officer in charge of this agreement and of its possible updates. [↑](#footnote-ref-2)
3. Mobility numbers can be given per sending/receiving institutions and per education field (optional\*: <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>) [↑](#footnote-ref-3)
4. For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> [↑](#footnote-ref-4)
5. Scanned signatures are accepted [↑](#footnote-ref-5)