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# 4EU+ Student Mini-grants: FAQ

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## What are the possible outputs of the project?

The output of the project can be, for example, a conference, workshop, seminar, round table, publication, community-building events, and similar activities.

## Where can I look for partners from the other 4EU+ universities?

You can join the [Facebook group](#) or contact our representatives in the 4EU+ Student Committee that can help you to get in touch with students at other universities. It is important to share with them your project idea or a draft project proposal with planned activities

- Student Executive Committee ( [4euplusstudents@cuni.cz](mailto:4euplusstudents@cuni.cz) )

## How should I plan a budget? Which kind of expenses could be within the allocated budget?

For the planning of the budget, see the [rules for funding](#) .

You can divide your budget into two main categories, **travel costs** (outgoing mobility of CU students and staff to other 4EU+ university) and **other costs** (materials, rents of the conference premises, refreshments, merch, incoming mobility of 4EU+ guests).

You can also use the supporting chart to plan your budget. In the case you have some doubts, do not hesitate to contact your [faculty coordinator](#) or our [4EU+ Local Office](#) .

## Can external partners be paid as collaborators?

Only 4EU+ partners can be funded from the project (be aware that it is usually not possible to cover them as staff costs but their mobility can be funded). An external partner can join the project at their own expense.

## Should all the team members be students? Can an employee of the 4EU+ universities participate?

Any employee from the 4EU+ university can take part in project activities (for example to give a lecture) but should not be considered a team member, since the concept of the grant assumes student project teams.

## I am 1-year bachelor student. Can I apply?

There are no restrictions on the level of the studies and the course year. You should always consider whether your study and other duties will allow you to dedicate enough time to carry out all the project activities.

## I am an Erasmus+ student. Can I apply?

You may be a member of the team, however, the main applicant must be a regular CU student.

## Are two partners from the start necessary, or is it possible to have one partner and set getting the third one as one of the common goals?

When you apply, you need to have a minimum of 2 partners indicated in the project proposal (CU as the main applicant + another partner from another 4EU+ university). In this case, integration of the third partner must be accomplished during the project phase.

## Is it possible to invite guests from abroad to help facilitate a workshop?

Yes, it is. Only the mobility of guests/lecturers that were listed in the application form and approved by the 4EU+ Board can be paid from the mini-grant (usually limited to the guests from 4EU+ universities).

### **Are the grants paid in advance?**

The grants are administered at the faculties according to the [rules for funding](#) . We recommend getting in touch with the [administrative coordinator at your faculty](#) as soon as possible and communicating regularly about your project plans.