

Charles University

FoCUs: 4EU+Synergy Projects

Application Form



* Povinné

* Tento formulář zaznamená vaše jméno, vyplňte prosím své jméno.

Identification of the Applicant

Project leader at CU *

Email address *

Zadejte e-mailovou adresu

CU ID *

"UKČO" to be found in SIS or on ISIC/ CU employee card

Hodnotou musí být číslo.

Is this a student or an academic project? *

☐ Student

☐ Academic

Student Identification

Faculty *

Stage of study *

- ☐ Bachelor studies
- ☐ Master studies
- ☐ PhD studies

Year of studies *

at the time of submitting the application

Hodnotou musí být číslo.

Expected date of graduation *

Do you have an employment contract at CU? *

This question refers only to a primary employment contract (HPP), not to agreements to perform work or agreements to perform a job (DPČ or DPP).

- ☐ Yes
- ☐ No

Employee Identification

Faculty *

Department *

Do you have a primary employment contract at CU? (HPP, at least 0,5 FTE) *

☐ Yes

☐ No

Identification of the Project

Project title *

Participating Universities *

- ☐ Heidelberg University
- ☐ Paris-Panthéon-Assas
- ☐ Sorbonne University
- ☐ University of Copenhagen
- ☐ University of Geneva
- ☐ University of Milan
- ☐ University of Warsaw
- ☐ Jiné

Core team members at other 4EU+ universities *

indicate name, institution, department, position (academic or student)

Other team members at CU *

indicate name, faculty, department, position (academic or student); if there are no other colleagues, indicate so by "N/A"

Flagship *

- ☐ Flagship 1
- ☐ Flagship 2
- ☐ Flagship 3
- ☐ Flagship 4
- ☐ N/A (for projects focused on the development of European HEI or alliance's integration to European HE)

Type of collaboration *

- ☐ New collaboration
- ☐ Continuation of existing cooperation

Has your project team already received financial support from any of the 4EU+ project/institution or other source? Please specify (ideally by the project(s)' ID number(s)). *

if the collaboration has been indicated as new, please insert "none".

Type of project *

- ☐ Research
- ☐ Education
- ☐ Socio-cultural collaboration
- ☐ Jiné

Expected start date of the project *

Expected end date of the project *

Abstract of the project *

Zadejte prosím maximálně tento počet znaků: 1000

Aims of the project *

Zadejte prosím maximálně tento počet znaků: 750

How does the project correspond with the 4EU+ Strategy 2025-2035 *

<https://4euplus.eu/4EU-1001.html>

Zadejte prosím maximálně tento počet znaků: 750

Schedule of planned activities *

Please describe the activities that will be carried out, indicate the planned dates or at least months of the activities carried out of the project.

Expected outputs *

Further plans and sustainability *

Please describe your vision for the future development and continuation of your project beyond the Synergy programme. You may include plans for partnerships, scaling, and future funding. A clear funding strategy will be crucial part of the evaluation process for projects seeking continued support (e.g., those already funded by 4EU+).

Zadejte prosím maximálně tento počet znaků: 500

Expected Budget

for the budget calculation you can download an auxiliary table available at (WILL BE AVAILABLE IN MID-JANUARY)

BUDGET TOTAL (CZK) *

sum of TRAVEL COSTS (question 30), STAFF COSTS (question 35) and OTHER COSTS (question 37).

Hodnotou musí být číslo.

TRAVEL COSTS TOTAL (CZK) *

sum of student travels costs (question 31) and academic travels costs (question 33)

if N/A, indicate "0"

Hodnotou musí být číslo.

student travels costs total (CZK) *

if N/A, indicate "0"

Hodnotou musí být číslo.

justification of student travels costs *

For each travel scheduled, indicate number of students, destination, and number of days. For costs calculation, use the student travel tariff as explained on <https://cuni.cz/UK-13891.html>

If N/A, indicate "N/A"

academic travels total (CZK) *

if N/A, indicate "0"

Hodnotou musí být číslo.

justification of academic travels costs *

For each travel scheduled, indicate name of travelling employees, their faculty, destination, and number of days, calculation of the costs for travelling, accomodation and diets as required by law.

If N/A, indicate "N/A"

STAFF COSTS TOTAL (CZK) *

Staff costs are eligible only for employees with a primary employment contract (HPP). If N/A, indicate "0"

Hodnotou musí být číslo.

justification of staff costs *

For each employee, indicate name and role of the employee in the project, define the category of the work, expected number of hours scheduled and the salary bonus including statutory contributions. The salary bonus of each employee is to be counted as $([\text{number of hours}] \times [\text{hourly rate for the category of work}]) + ([\text{number of hours}] \times [\text{hourly rate for the category of work}] \times 34,8 \%)$. Total salary bonus is the sum of individual employees' salary bonuses.

Categories of work: (i) Organizing support activity - 200 CZK/h; (ii) Assistant teaching/research activity - 300 CZK/h; (iii) Teaching/research activity - 400 CZK/h

If N/A, indicate "N/A"

OTHER COSTS TOTAL (CZK) *

sum of scholarships (question 38), catering (question 40), material (question 42), travel costs of external persons (question 44), and other relevant costs (question 46)

if N/A, indicate "0"

Hodnotou musí být číslo.

scholarships total (CZK) *

if N/A, indicate "0"

Hodnotou musí být číslo.

justification of scholarships *

For each scholarship, indicate the name of the student and expected number of hours. The hourly rate for student support is 200 CZK, the maximum number of hours worked is 100 per student.

If N/A, indicate "N/A"

catering total (CZK) *

if N/A, indicate "0"

Hodnotou musí být číslo.

justification of catering *

Justify the costs expected for catering services.

If N/A, indicate "N/A"

material necessary for the implementation of the project total (CZK) *

if N/A, indicate "0"

Hodnotou musí být číslo.

justification of material costs *

Justify the costs expected for material costs by the list of items and/or services to be purchased.

If N/A, indicate "N/A"

travel costs of external persons (based on the Contract for reimbursement) total (CZK)

*

if N/A, indicate "0"

Hodnotou musí být číslo.

justification of travel costs of external persons *

For each person, indicate name, home destination, host destination, approximate costs for travelling and accomodation.

If N/A, indicate "N/A"

Other relevant costs not listed above total (CZK) *

if N/A, indicate "0"

Hodnotou musí být číslo.

justification of any other relevant costs *

justify any other costs not listed above that you need for the implementation of the project.

If N/A, indicate "N/A"

Attachments and confirmations

Please upload the following documents:

- letter of intent signed by the project partners
- confirmation letter provided by the faculty (faculty coordinator)
- filled out budget table
- in the case of a student project: consent of your PhD supervisor / programme guarantor (BA/MA)

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 Nahrát soubor

Limit počtu souborů: 10 Limit velikosti jednoho souboru: 100MB Povolené typy souborů: Word, Excel, PPT, PDF, Obrázek, Video, Zvuk

I have read and understand the rules for utilizing and reimbursing costs within 4EU+ projects (<https://cuni.cz/UK-13891.html>) and will adhere to them throughout the project implementation. I am aware of the consequences of violating the rules for utilizing and reimbursing costs under 4EU+. *

☐ Confirm

Microsoft tento obsah nevytvořil ani neschválil. Data, která odešlete, se pošlou vlastníkovvi formuláře.

 Microsoft Forms