

# Charles University

## FoCUs: 4EU+ Bridging projects

### Application Form



\* Povinné

\* Tento formulář zaznamená vaše jméno, vyplňte prosím své jméno.

### Identification of the Applicant

1. I apply as: \*

☐ Student

☐ Staff (CU employee)

2. Full name \*

3. Email \*

4. CU ID (student/staff number) \*

5. Faculty or unit \*

- ☐ KTF
- ☐ ETF
- ☐ HTF
- ☐ PF
- ☐ 1LF
- ☐ 2LF
- ☐ 3LF
- ☐ LFP
- ☐ LFHK
- ☐ FaF
- ☐ FF
- ☐ PŘF
- ☐ MFF
- ☐ PedF
- ☐ FSV
- ☐ FTVS
- ☐ FHS
- ☐ RUK
- ☐ Jiné

## Identification of the Project

6. Destination (if out of 4EU+ universities, please clarify the connection to the 4EU+, including the project number if available) \*

7. Contact person(s) at the host university (name, role, email) if applicable \*

8. Start of mobility \*



9. End of mobility \*



10. Type of project \*

☐ Education

☐ Research

☐ Administrative

11. Purpose of the stay \*

12. Objectives and expected outcomes of the project \*

If relevant, also provide information on the intended follow-up of the project. This is especially important for stays of academic staff.

13. Benefits for you and for the 4EU+ Alliance, including the connection to the 4EU+ Strategy 2025–2035 (please remember that only projects with a clear link to 4EU+ may be funded). \*

<https://4euplus.eu/4EU-1001.html>

14. Flagship \*

- ☐ Flagship 1
- ☐ Flagship 2
- ☐ Flagship 3
- ☐ Flagship 4
- ☐ N/A (for projects focused on the development of European HEI or alliance's integration to European HE)

15. Justification of 4EU+ funding (why this mobility is particularly suited for 4EU+ support) \*

Please explain why 4EU+Bridging funding is the appropriate source to support your planned mobility. Note that 4EU+Bridging projects are intended to complement, not replace, other existing funding opportunities, such as CU Mobility Fund, Erasmus+, 4EU+ Visiting Professorships, Seed4EU+, etc.

16. I am an employee of Charles University, I will be carrying out the mobility as a business trip, and I need to fill in a preliminary budget. \*

- ☐ Yes, I am a staff member of CU (academic or administrative staff)
- ☐ No, I am a student

## Expected Budget

When calculating your budget, please follow the harmonized rules for the utilization of funds and reimbursement of expenses for 4EU+ projects. Available here: <https://cuni.cz/UK-13891.html>

### 17. BUDGET TOTAL (CZK) \*

Hodnotou musí být číslo.

### 18. Expected travel costs \*

if N/A, indicate "0"

Hodnotou musí být číslo.

### 19. Expected accommodation costs (without meals) \*

if N/A, indicate "0"

Hodnotou musí být číslo.

### 20. Expected daily allowance \*

Please follow the applicable law regarding meal allowances.

Hodnotou musí být číslo.

### 21. Expected other costs \*

if N/A, indicate "0"

Hodnotou musí být číslo.

### 22. Justification of other costs \*

Only costs relevant to the trip are eligible: e.g., conference fees, travel insurance, etc.

## Attachments and confirmations

23. Please upload the following documents:

- confirmation of your acceptance by the host
- signed 4EU+ Learning Agreement (for students)/confirmation of the unit head (for staff)
- programme

\*

📎 Nahrát soubor

Limit počtu souborů: 5 Limit velikosti jednoho souboru: 10MB Povolené typy souborů: Word, Excel, PPT, PDF, Obrázek, Video, Zvuk

24. I have read and understand the rules for utilizing and reimbursing costs within 4EU+ projects (<https://cuni.cz/UK-13891.html>) and will adhere to them throughout the project implementation. I am aware of the consequences of violating the rules for utilizing and reimbursing costs under 4EU+. \*

☐ Confirm

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Microsoft tento obsah nevytvořil ani neschválil. Data, která odešlete, se pošlou vlastníkovvi formuláře.

 Microsoft Forms