FACT SHEET AND GUIDELINES FOR PARTNER UNIVERSITIES

International Office

Address	Concordia International 1455 de Maisonneuve Blvd. West, Annex X Montreal, Quebec, Canada H3G 1M8
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Fax	1-514-848-2888
General E-mail	studyaway@concordia.ca
Incoming Exchange Website	https://www.concordia.ca/international/visiting-exchange/study-exchange.html

Contacts

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Academic Information

Incoming Exchange Students Website	http://www.concordia.ca/international/visiting-exchange/study-exchange.html
Departments/ Academic Programs	https://www.concordia.ca/academics.html
Course Calendar (Syllabus)	Undergraduate Programs and Graduate Programs
Class Schedule	http://fcms.concordia.ca/fcms/asc002_stud_all.aspx
Term Dates	**Fall Term:** Early September until the end of December **Winter Term:** Early January until the end of April/early May
Academic Calendar Dates	For a list of academic dates, university holidays and deadlines, please consult the academic calendar

Nomination Process

Nomination Deadline	**Fall & Full-year**: March 16, 2020 **Winter Semester**: March 16, 2020
Nomination Method	• Excel nomination spreadsheet • Before you nominate, please consult our **restricted course list**
Qualification	• **No. of semester completed:** one semester completed by the time of nomination and must be able to provide a transcript with final score • **Master Level**: one semester completed in a graduate program at their home institution • **Cumulative GPA:** equivalent to **3.0** or higher based on the grading system at student's home university • **Language Proficiency :** TOEFL IBT: 90 (some departments such as Communication Studies, Creative Writing, Journalism require 100 or higher) IELTS score of 7 or higher, no component score under **5.5**

Application Process

Application Deadline	**Fall Semester**: April 1, 2020 **Winter Semester**: April1, 2020
Required documents	**All Applicants** • Incoming Exchange Application (link to be sent to nominated students directly) • Personal Statement in English, one page maximum • Academic transcript of records • A list of courses currently being taken, if not listed in the transcript • Proof of English language proficiency, if applicable • 1 Academic Reference • Photocopy of passport identification page • Portfolio link without any password restrictions (Fine Arts/Creative writing only) **For Master level applicants** • Curriculum Vitae (MBA applicants) • Certificate of Bachelor/Master Degree, if applicable

Restricted Programs	For a list of restricted courses not open to exchange students, see here **50%** of the selected courses MUST fall within the same Concordia Program
Language Proficiency	Applicants whose primary language is not English must provide proof of English language proficiency, regardless of citizenship. Please refer to the Qualification section above.

Registration

Full-time Credit Load	• **Undergraduates**: 12-15 credits (4 -5 courses) per semester • **Graduate students**: 8 – 9 (2-3 courses) per semester • **MBA students**: 12 credits (4 courses) per semester
Registration Period	• June, 2020 – September, 2020 *Courses are NOT GUARANTEED. So we ask exchange students to be flexible with their course preferences.*

Additional Information

Housing	On-campus Housing *Space in the University Residences is limited and not guaranteed.* Off-Campus Housing The Concordia Student Union's Off-Campus Housing and Job Bank (HoJo) is a great place to start searching for off-campus housing.
Health Insurance	In general, international students attending Concordia University must purchase the Concordia health insurance plan.
Nearest Airport	Montréal-Trudeau (Dorval)