## Appendix No. 4

## The List of Fees

This List of Fees and Fines is an appendix to the CU Library and Circulation Rules.

Overdue fines per document according to the Uniform Loan Rules	3 CZK/1 day
	50 CZK/1 day
	100 CZK/1 day
1 <sup>st</sup> ,2 <sup>nd</sup> and 3 <sup>rd</sup> reminder notice sent by e-mail	free
Sending a reminder notice by post	According to the current list
	of fees of the Czech Post +
	service charge 15 CZK
4 <sup>th</sup> reminder notice sent by registered mail	250 CZK (service charges)
Letter before action	Fees for one legal act under
	s. 7 of the Regulation on
	Lawyers' Fees
Preparation before action	200 CZK /1 document
Processing a replacement for lost material	50 CZK/1 document
Loss of or damage to the bar code or RFID chip	20 CZK
Black and white copy of one page of a replaced document	2 CZK
Binding of a replaced document	250CZK
Loss of or damage to a borrowed electronic device	Up to the acquisition price
	of the device
ILS and IILS	According to the current
	lists of fees or service
	providers

Some other services may be charged according to the operational rules of individual sectional libraries.