**THE NINTH CONSOLIDATED**

**Appendix No. 2 TO THE CONSTITUTION OF CHARLES UNIVERSITY
FEES FOR STUDY**

Article 1

Fee for Acts Related to the Admissions Procedure

1. The amount of fees for acts related to the admissions procedure in bachelor’s and master’s study programmes is twenty per cent of the base for the determination of fees related to study declared by the Ministry of Education, Youth and Sports for the relevant academic year (“the Base”); if an electronic application form is used the amount of the fee is reduced by CZK 50. The amount of the fee is rounded down to the nearest whole ten CZK.
2. The fee for acts related to the admissions procedure in doctoral study programmes equals the amount under paragraph 1 reduced by CZK 100.
3. The fee is payable on the last day of the deadline for submitting applications for study.
4. The fee is not set to an applicant for study in a bachelor’s or master’s programme of study offered in the Czech language, if the applicant requests it, is not already a graduate of the same type of study programme, and proves that he is in difficult social circumstances. An applicant is considered to be in difficult social circumstances within the meaning of this provision if he is entitled to a child benefit under the special legal regulation[[1]](#footnote-1), providing the relevant income of the family identified for the purposes of the child benefit does not exceed the product of the family’s minimum living wage and the coefficient of 1.5. The applicant may submit such application in the given academic year only for one application for study. The details are provided in a Rector’s directive

Article 2

Fee for Acts Related to the Review of Compliance with Requirements for Admission to Study

1. The fee for acts related to the review of compliance with a requirement for admission to study amounts to twenty per cent of the Base and is rounded down to the nearest whole ten CZK. The dean of a faculty may decide by a dean´s directive that the fee is not set and collected.
2. If an applicant has submitted more than one application for admission to a faculty where the fee is set under paragraph 1, and the applicant requests the review of his or her compliance with requirements for admission to study, such applicant pays a single fee for all applications to that faculty.
3. The fee is payable on the day of submitting the application for review of compliance with requirements for admission to study.

Article 3

Fee for Longer Study

1. The fee for longer study in a bachelor’s and master’s study programme with the cost intensity coefficient k for every six months of study begun amounts to:
2. if k equals 1: 4.5 \* k \* the Base, but at least CZK 12,500,
3. if k equals 1.2: 4.5 \* k \* the Base, but at least CZK 14,500,
4. if k equals 1.65: 4.0 \* k \* the Base, but at least CZK 17,000,
5. if k equals 2.25: 3.5 \* k \* the Base, but at least CZK 20,000,
6. if k equals 2.8: 3.5 \* k \* the Base, but at least CZK 25,000,
7. if k equals 3.5: 3.5 \* k \* the Base, but at least CZK 29,000.
8. The amount of the fee under paragraph 1 (c) applies also to the study programme of Law and Jurisprudence carried out at the Faculty of Law, and to the study programmes of Economics, Media and Communications Studies, International Area Studies, Political Science, and Sociology offered by the Faculty of Social Sciences; and the amount of the fee under paragraph 1 (d) also applies to the Computer Science study programme.
9. The amount of the fee is rounded up to the nearest whole five hundred CZK.
10. The fee is payable on the ninetieth day after the date of legal force of the decision to assess the fee.
11. In appellate proceedings, the Rector may reduce or waive the fee or defer the payment due date. The details are stipulated in a Rector’s directive. The grounds for reduction, waiver, or deferral of payment due date are in particular:
12. excellent study, research, or other creative results achieved in the study in which the decision to assess the fee was issued;
13. completion of a study stay organised or ensured through a faculty or the University at a higher learning institution abroad;
14. difficult social circumstances or other serious reasons; or
15. other grounds worthy of special consideration.

Article 4

Fee for Study in a Foreign Language

1. The fee for study in a foreign language in a bachelor’s, master’s, or doctoral study programme for an academic year begun amounts to:

|  |  |  |  |
| --- | --- | --- | --- |
| **Faculty** | **Type (SP)** | **Study Programme (SP)** | **Amount of fee** |
| **Catholic Theological Faculty** | Bc. |  | CZK 25,000 |
| Mgr. |  | CZK 25,000 |
| Ph.D. |  |  EUR 500 |
| **Protestant Theological Faculty** | Bc. |  | CZK 25,000 |
| Mgr. |  | CZK 25,000 |
| Ph.D. |  |  EUR 500  |
| **Hussite Theological Faculty** | Ph.D. |  | CZK 12,000 |
| **Faculty of Law** | Ph.D. |  | EUR 0 |
| **First Faculty of Medicine** | Mgr. | Dentistry | CZK 500,000 |
|  | General Medicine | CZK 500,000 |
|  | The International Master Programme in Addictions | CZK 250,000 |
| Ph.D. |  | CZK 0 |
| **Second Faculty of Medicine** | Mgr. | General Medicine | CZK 460,000 |
| Ph.D. |  | CZK 0 |
| **Third Faculty of Medicine** | Mgr. | General Medicine | CZK 460,000 |
| Ph.D. |  | CZK 0 |
| **Faculty of Medicine in Pilsen** | Mgr. | Dentistry | CZK 370,000 |
|  | General Medicine | CZK 370,000 |
| Ph.D. |  | CZK 0 |
| **Faculty of Medicine in Hradec Králové** | Mgr. | Dentistry | CZK 340,000 |
|   | General Medicine | CZK 350,000 |
| Ph.D. |  | CZK 0 |
| **Faculty of Pharmacy** | Mgr. |  | EUR 7,600 |
| Ph.D. |  | CZK 0 |
| **Faculty of Arts**  | Bc. |  | CZK 110,000 |
| Mgr. |  | CZK 110,000 |
| Ph.D. | European Joint Doctorate Migration and Modernity: Historical and Cultural Challenges (EJD MOVES) |  |
|  | CZK 0 |
|  | German and Slavic Studies (DE, Deutsch und Slawistik)  | CZK 0 |
|  | German and Slavic Studies (RU, Germanoslavistika) | CZK 0 |
|  | Other | EUR 2,500 |
| **Faculty of Science** | Bc. |  | CZK 60,000 |
| Mgr. | Botany | CZK 30,000 |
| Ecology | CZK 30,000 |
| Immunology | CZK 30,000 |
| Parasitology and Infection Biology | CZK 85,000 |
| Demography | CZK 60,000 |
| Other | CZK 60,000 |
| Ph.D. |  | CZK 0 |
| **Faculty of Mathematics and Physics** | Bc. | EU/EEA/Ukraine  | EUR 3,400 |
|  | non-EU/EEA/Ukraine | EUR 5,700 |
| Mgr. | EU/EEA/Ukraine  | EUR 3,400 |
|  | non-EU/EEA/Ukraine | EUR 5,700 |
| Ph.D. |  | CZK 0  |
| **Faculty of Education** | Bc. | English Language for Teacher Education with double curriculum study Music Education for Teacher Education | CZK 150,000 |
| English Language for Teacher Education with double curriculum study Playing Instrument for Teacher Education | CZK 150,000 |
| Choral Singing for Teacher Education with double curriculum study Music Education for Teacher Education | CZK 180,000 |
| Music Education for Teacher Education with double curriculum study English Language for Teacher Education | CZK 150,000 |
| Music Education for Teacher Education with double curriculum study Choral Singing for Teacher Education | CZK 180,000 |
| Music Education for Teacher Education with double curriculum study Playing Instrument for Teacher Education | CZK 180,000 |
| Playing Instrument for Teacher Education with double curriculum study English Language for Teacher Education | CZK 150,000 |
| Playing Instrument for Teacher Education with double curriculum study Music Education for Teacher Education | CZK 180,000 |
| Education | CZK 120 000 |
| Other | CZK 60 000 |
| Mgr. | Teacher Education of Education for Upper Secondary Schools with double curriculum study Teacher Education of English Language for Lower and Upper Secondary Schools | CZK 120 000 |
| Teacher Education of Education for Upper Secondary Schools with double curriculum study Teacher Education of Musics for Lower and Upper Secondary Schools | CZK 150 000 |
| Teacher Education of English Language for Lower and Upper Secondary Schools | CZK 120 000 |
| Teacher Education of English Language for Lower and Upper Secondary Schools with double curriculum study Teacher Education of Education for Upper Secondary Schools | CZK 120 000 |
| Teacher Education of English Language for Lower and Upper Secondary Schools with double curriculum study Teacher Education of Musics for Lower and Upper Secondary Schools | CZK 150 000 |
| Teacher Education of English Language for Lower and Upper Secondary Schools with double curriculum study Teacher Education of Playing Instrument | CZK 150 000 |
| Teacher Education of Choral Singing with double curriculum study Teacher Education of Musics for Lower and Upper Secondary Schools | CZK 180 000 |
| Teacher Education of Musics for Lower and Upper Secondary Schools with double curriculum study Teacher Education of Education for Upper Secondary Schools | CZK 150 000 |
| Teacher Education of Musics for Lower and Upper Secondary Schools with double curriculum study Teacher Education of English Language for Lower and Upper Secondary Schools | CZK 150 000 |
| Teacher Education of Musics for Lower and Upper Secondary Schools with double curriculum study Teacher Education of Choral Singing | CZK 180 000 |
| Teacher Education of Musics for Lower and Upper Secondary Schools with double curriculum study Teacher Education of Playing Instrument | CZK 180 000 |
| Teacher Education of Playing Instrument with double curriculum study Teacher Education of English Language for Lower and Upper Secondary Schools | CZK 150 000 |
| Teacher Education of Playing Instrument with double curriculum study Teacher Education of Musics for Lower and Upper Secondary Schools | CZK 180 000 |
| Teacher Education of Education for Upper Secondary Schools | CZK 120 000 |
| Other | CZK 60 000 |
| Ph.D. |  | CZK 0 |
| **Faculty of Social Sciences** | Bc. | History and Area Studies (HAS) | EUR 5,000 |
| Social Sciences (SOSCI) | EUR 6,000 |
| Other | EUR 7,000 |
| Mgr. | International Master in Economy, State and Society | EUR 8,900 |
| The European Politics and Society (EPS) Václav Havel Programme – EU/EEA  | EUR 4,500  |
| The European Politics and Society (EPS) Václav Havel Programme – non-EU/EEA | EUR 8,000 |
| Master in Area Studies (MAS) – EU/EEA | EUR 3,500 |
| Master in Area Studies (MAS) – non-EU/EEA | EUR 7,000 |
| Balkan, Eurasian and Central European Studies (BECES) – EU/EEA | EUR 3,500 |
| Balkan, Eurasian and Central European Studies (BECES) – non-EU/EEA | EUR 7,000 |
| Erasmus Mundus Journalism, Media and Globalization (EMJ) | EUR 9,000 |
| Media and Area Studies (MARS) – EU/EEA | EUR 3,000 |
| Media and Area Studies (MARS) – non-EU/EEA | EUR 6,000 |
| Public and Social Policy (PASP) | EUR 6,000 |
| Society, Communication and Media (SCM) | EUR 6,000 |
| Sociology of Contemporary Societies (SCS) | EUR 6,000 |
| Master in Economic Research  | EUR 0 |
| Other | EUR 7,000 |
| Ph.D. | Economics and Econometrics | EUR 0 |
|  | Other | EUR 500 |
| **Faculty of Physical Education and Sport** | Bc. | Physical Education and Sport  | CZK 160,000 |
|  | Coach | CZK 160,000 |
|  | Fitness Coach | CZK 160,000 |
|  | Specializations in Health Service | CZK 220,000 |
|  | Physiotherapy | CZK 220,000 |
| Mgr. | Physical Education and Sport | CZK 160,000 |
|  | Specializations in Health Service | CZK 220,000 |
| Applied Physiotherapy | CZK 220,000 |
| Applied Sport Science | CZK 160,000 |
| Ph.D. |  |  CZK 0 |
| **Faculty of Humanities** | Bc. | Liberal Arts and Humanities | EUR 3,000 |
| Other | EUR 2,000 |
| Mgr. | Gender Studies | EUR 3,000 |
| Other in English | EUR 2,000 |
| Deutsche und französische Philosophie | EUR 0 |
| Other in German | EUR 200 |
| Ph.D. |  | EUR 700 |

1. The amount of the fee for the first academic year of study in a foreign language in a doctoral programme of study commencing in the middle of the academic year, where the date of commencement of study is stipulated in the Rector’s Directive Schedule of the Admissions Procedure under “doctoral programmes of study II”, is half the amount of the fee under paragraph 1.
2. The fee becomes payable on the fifteenth day after the date of legal force of the decision to assess the fee.
3. In appellate proceedings, the Rector may reduce or waive the fee or defer the payment due date. The details are stipulated in a Rector’s directive. Article 3 (5) letters a), c), d) apply by analogy to a reduction, waiver, or deferral of the due date.
4. If the University or a faculty have entered into a contract with a foreign higher education institution on mutual provision of higher education free of charge, the parties proceed in accordance with that contract.
5. Assessment of the fee for study in a programme of study offered in cooperation with a foreign higher education institution is governed by the agreement on implementation of such programme of study.
6. If the University or faculty offers a programme of study included in the Government Scholarships for Students from Developing Countries Programme[[2]](#footnote-2), the amount of the fee for study assessed for students supported by this programme may differ from the amount under paragraph 1, based on the conditions of the respective programme.

Article 5

Proceedings to Assess the Fee for Longer Study and the Fee for Study in a Foreign Language

1. A decision to assess the fee for longer study is made in the first instance by the Rector.
2. A decision to assess the fee for study in a foreign language is made in the first instance by the dean.
3. An appeal against the decision to assess a fee may be lodged within thirty days of the notification.
4. The appeal must clearly state who appeals, the matter concerned, and what is requested. Further, it is necessary to state the name, surname, date of birth, and permanent address of the appellant, or other mailing address. The appeal must contain the details of the person filing the appeal; the person to whom it is addressed; the decision that is being appealed; what is perceived as contradictory to legal or internal regulations or as erroneous in the decision or proceedings preceding the issuing of the decision; and the signature of the person filing the appeal.[[3]](#footnote-3))
5. The appellate body is the Rector. The appeal is filed with the dean or the Rector and is considered to be made on the date when it is brought to the attention of the dean or the Rector. The deadline has been met if the letter addressed to the dean or the Rector containing the appeal is submitted to the postal service operator[[4]](#footnote-4)) on the last day of the deadline.
6. The Rector’s advisory committee is established for the purposes of consideration of applications to reduce, waive, or defer the payment due date in appellate proceedings. The members of this committee are appointed by the Rector. The committee’s recommendations on individual appeals are submitted to the Rector.
7. The Rector may waive the fee for longer study or study in a foreign language if it was caused in connection with a delay in proceedings before a body of the first or second instance or in connection with the rendering of an unlawful decision.
8. A decision to assess a fee that was notified and against which no appeal lies is in legal force and is binding on the party to the proceedings and the respective administrative bodies.
9. The decision is enforceable on the date of coming into legal force or on a later date provided in the holding of the decision. A decision imposing a duty to perform becomes enforceable if it is in legal force and if the time limit to perform the duty has elapsed.

Article 6

Form of Payment of Fees for Study

Fees for study are paid by transfer to the bank account of the University.

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**Transitional Provisions Applicable to Amendment No. 9 to the Constitution of Charles University**

1. Fees for study in a foreign language for the academic year in which this amendment became effective and the preceding academic years are governed by Appendix No. 2 to the Constitution of Charles University in the wording effective before the date of effect of this amendment to the regulation.
2. The fees for study in a foreign language for students of the Hussite Theological Faculty, First Faculty of Medicine, Second Faculty of Medicine, Third Faculty of Medicine, Faculty of Medicine in Pilsen, Faculty of Medicine in Hradec Králové, Faculty of Arts, Faculty of Science, Faculty of Education, Faculty of Social Sciences, and Faculty of Humanities who were admitted to study no later than as of the 2022/2023 academic year are governed by Appendix No. 2 to the Constitution of Charles University in the wording effective before the date of effect of this amendment to the regulation.
1. S. 17 *et seq.* of Act No. 117/1995 Sb. to regulate state social support, as amended. [↑](#footnote-ref-1)
2. Resolution of the Government of the Czech Republic No. 77 of 28 January 2019, on the strategy for providing scholarships to students from developing countries in 2019-2024 [↑](#footnote-ref-2)
3. ) Ss. 37 (2) and 82 (2) of the Administrative Procedure Code. [↑](#footnote-ref-3)
4. ) S. 40 of the Administrative Procedure Code. [↑](#footnote-ref-4)