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# Personal development days

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Charles University provides its employees with personal development days amounting to a maximum of five days per calendar year. The rules for the provision and use of leave at Charles University are defined in [Rectors's directive no. 1/2020](#) . The Dean of the Faculty decides on the establishment of personal development days in a Dean's directive, the director of another unit responsible for employment matters, or the Bursar at the at the Rector's Office.