The Start programme is a new programme to support research at CU, which is open to students of doctoral programmes at the University. The programme is realised as part of the following project:

<table>
<thead>
<tr>
<th>name:</th>
<th>Grant schemes at CU</th>
</tr>
</thead>
<tbody>
<tr>
<td>operational programme:</td>
<td>Research, Development and Education</td>
</tr>
<tr>
<td>project registration no. at CU:</td>
<td>CZ.02.2.69/0.0.0/0.0/19_073/0016935</td>
</tr>
</tbody>
</table>

**Announcement on the final evaluation of the results of the START program projects**

Information of the final evaluation of the results of the START program projects you can find [here](#). Information of results of the Start programme you can find [on this page](#).

**Documentation during project implementation**

- Methodology for head researchers, other researchers and mentors
- Internship Report
- Change form
- Mentor form
- PI/researcher form

**Attention**?

- Information for researchers regarding conclusion of grants in START programme
- Methodology for Final Reports in Start Programme
- Final report on activities
- Instruction on how to fill in the Final report
- Manual for filling the Final report

**Information on how to hand over the Final report**:

- until 28th April 2023 at the latest. In electronic form until 12 am, via registry of the Rectorate in print (please direct to Tomáš Renner, OVaV) until the end of working hours of the registry: [https://cuni.cz/UK-655.html](https://cuni.cz/UK-655.html).

**Notice regarding the filling of the Final report**: Please make sure to fill out all pieces of information thoroughly to the respective columns, e.g. the fulfilment of every educational goal to the column "Evaluation of fulfilment of educational goal" and outputs of the project and foreign activities to the column "Summary of implementation of student grant". If not necessary do not repeat same information in both columns (e.g. in case of educational goals do not make a list of conferences that you have attended if they are already described in the first column). Consistently mark the numbers of reports with confirmations, travel reports etc. In case you do not comply the report will be returned to you for revision.

**Documentation before project implementation**

- Rector's Measure no. 19/2020 as amandated in Rector's Measure no. 11/2021
- Applicants, other researchers, mentors
  - Manual for applicants, other researchers and mentors
  - Methodology for submitters of project proposals, other researchers and mentors
- Evaluators
  - Evaluation protocol manual
  - Methodology for evaluators
- Reviewers
  - Methodology for Reviewers
  - Statutes of the Review Commission
  - Rules of procedure of the Review Commission
### Education
- Educational programme for grant applicants - part 1
- Forms for mentor/researcher outside CU
  - Mentor form
  - Researcher outside CU

#### Preliminary schedule

<table>
<thead>
<tr>
<th>dates</th>
<th>process</th>
<th>concerns</th>
</tr>
</thead>
<tbody>
<tr>
<td>15. 09. 2020 – 30. 10. 2020</td>
<td>submission of project proposals</td>
<td>head researchers</td>
</tr>
<tr>
<td>02. 11. 2020 – 06. 11. 2020</td>
<td>1st round of evaluation – formal aspects</td>
<td>university clerk</td>
</tr>
<tr>
<td>02. 11. 2020 - 20. 11. 2020</td>
<td>remedy of formal defects</td>
<td>head researchers</td>
</tr>
<tr>
<td>01. 01. 2021 - 12. 02. 2021</td>
<td>3rd round of evaluation</td>
<td>commission of rapporteurs</td>
</tr>
<tr>
<td>15. 02. 2021 – 26. 02. 2021</td>
<td>announcement of results</td>
<td>university clerk</td>
</tr>
<tr>
<td>01. 03. 2021 – 31. 03. 2021</td>
<td>signature of research Agreement</td>
<td>head researchers, deans, Rector</td>
</tr>
<tr>
<td>01. 04. 2021 – 31. 03. 2023</td>
<td>work on projects</td>
<td></td>
</tr>
<tr>
<td>01. 04. 2023 – 30. 04. 2023</td>
<td>submission of Final Reports</td>
<td>head researchers</td>
</tr>
<tr>
<td>28. 04. 2023</td>
<td>submission of Final Reports: dead line (weekend)</td>
<td>head researchers</td>
</tr>
<tr>
<td>01. 05. 2023 – 31. 05. 2023</td>
<td>evaluation of Final Reports</td>
<td>commission of rapporteurs</td>
</tr>
<tr>
<td>30. 06. 2023</td>
<td>end of realisation of entire project</td>
<td></td>
</tr>
</tbody>
</table>

The entire evaluation process, including the submission of proposals and announcement of results to head researchers, takes place electronically within **IS Věda**.

#### Conditions of competition
- Project proposals can be submitted by doctoral students during their **standard study period**.
- Only doctoral students may be involved in a team as researchers.
- The maximum number of members of a research team is **5 doctoral students** (including the head researcher).
- In addition to a team of researchers, every project must also include a mentor – an expert, who is at the same time an employee of CU, who provides professional support for the team and its research, while not being part of it themselves.

#### Information for evaluators
Information for evaluators can be found on [this page](#).