

---

# Rector's Directive No. 21/2021

---

Title:	Method of Submitting Applications for MSCA IF Projects at Charles University
Responsible unit:	Department of Science and Research
Effective date:	14 May 2021

## Method of Submitting Applications for MSCA IF Projects at Charles University

### Article 1 - Introductory Provisions

The aim of the Directive is to ensure the quality of applications for Marie Skłodowska-Curie Individual Fellowships (hereinafter referred to as "MSCA IF") in accordance with the Strategic Plan of Charles University (hereinafter referred to as "CU") to increase their chances of success and to motivate senior academics and researchers at CU to actively seek out good early career stage researchers who could apply for a MSCA IF at CU. The Directive also aims to set the rules for the submission of applications for MSCA IF projects at CU in a way that will ensure poor quality applications are not submitted without the knowledge of the relevant department at the individual CU faculties and without the cooperation of the CU Rectorate's Department of Science and Research (hereinafter referred to as "DSR"). In case the application is successful, it is advisable for the CU Rectorate to consider financially remunerating the relevant supervisor.

### Article 2 - Application Procedure

1. All applications for MSCA IF projects with CU as the host organization must undergo an early review by the relevant faculty and the DSR. The intent to submit a project proposal shall be communicated by the supervisor or researcher no later than August 1 of the relevant year to [ec@cuni.cz](mailto:ec@cuni.cz).
2. The responsible DSR staff member handling MSCA IF projects must be listed as the contact person in the application.
3. The full project proposal is to be sent electronically ( [ec@cuni.cz](mailto:ec@cuni.cz) ) to the DSR two weeks before the deadline of the call at the latest.
4. All parts of the project application will be checked, and, if necessary, returned to the applicant with relevant comments for its incorporation in the text.

### Article 3 - Final Provisions

Unless the above conditions are met, the MSCA IF grant application cannot be submitted on behalf of the University. This Rector's Directive becomes effective on 14 May 2021.

In Prague on 11 May 2021

		prof. MUDr. Tomáš Zima, DrSc., MBA