

Attachment No. 1:
Detailed elements of a proposal for a programme of study

A-I – Basic Information Regarding the Submission of a Proposal for a Programme of Study

Name of the higher education institution: UNIVERZITA KARLOVA

Name of the faculty, faculties, or higher education institute

Name of the cooperating institution

Name of the foreign higher education institution

Name of the external unit

Name of the programme of study

Types of applications

Date of opinion of the academic senate(s) of a faculty or faculties

Date of approval of the research board(s) of a faculty, faculties or higher education institute

Date of execution of the agreement with the cooperating institution

Date of execution of the inter-university study agreement

ISCED F code

Grounds for ISCED F code

A-II-1 – Basic Registry Data

IMPLEMENTING STUDY PROGRAMME AT THE FOREIGN HIGHER EDUCATION INSTITUTION

In case of several international partner HEIs, please add tables A-II-2, A-II-3,...etc.

International partner HEI

Domicile

Unit of the HEI involved

Domicile

Contact person

Phone

E-mail

Name of study programme (according to foreign accreditation)

Name of specialisation (according to foreign accreditation)

Accredited from (date)

Accredited until (date)

Accredited by
Under the legislative provision
Foreign academic title awarded
More detailed description of the International partner HEI

B-Ia –Basic Registration Data	
Name of the programme of study in the language of instruction	
Translation of the name of the programme of study into Czech	
Translation of the name of the programme of study into English	
Type of programme of study	
Profile of the programme of study	
Names of specialisations in the language of instruction	
Translation of the names of specialisations into Czech	
Translation of the names of specialisations into English	
Double curriculum study	
Form of study	
Standard length of study	
Language of instruction in a programme of study	
Academic degree awarded	
Type of a diploma for inter-university studies	
State rigorosum examination	Academic degree awarded
	Related doctoral programme of study
The guarantor of the programme of study	
The number of applicants to be admitted to study in the programme of study	
Existing programmes of study that are being replaced by the new programme of study, including the number of students	
Focus on the training for a regulated profession	
Focus on the preparation of specialists in the field of security of the Czech Republic	
Approving body/bodies	

Area(s) of study (in the case of a combined programme of study a proportion of individual areas of study in %)
Changes in the course of the implementation of a programme of study

B-Ib – Detailed Overview of a Programme of Study and Profile of a Graduate

Characteristics of the programme of study

Profile of a graduate of the programme of study

Professional knowledge

Professional skills and general competences

Presumed employability on the job market
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The main faculty department which predominantly secures educational and creative activities in the relevant programme of study (PoS)
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Profile of a graduate for the purposes of a diploma supplement – the Czech language

Profile of a graduate for the purposes of a diploma supplement – the English language

Characteristics of the programme of study for the public – the Czech language

Characteristics of the programme of study for the public – the English language

Profile of a graduate for the public – the Czech language

Profile of a graduate for the public – the English language

B-IIa – Curricula for Bachelor’s and Master’s PoS

Name of the curriculum	
Accredited faculties or other institutions which participate in the implementation of the curriculum	
Compulsory Subjects Compulsory Subjects – for the Writing of a Final Thesis Compulsory Subjects for a Specialisation (Common Part)	
Name of the subject	Scope of direct instruction
	Mode of completion (form of assessment of the completion of the subject)
	Number of credits
	Guarantor of the subject/key lecturers
	Recommended year of study/semester
	Two-semester course
	Core subject
	File number of professional training in the case of teaching professions
Total number of credits for compulsory subjects	
Elective subjects – group – distinctive/non-distinctive	
Name of the subject	Scope of direct instruction
	Mode of completion (form of assessment of the completion of the subject)
	Number of credits
	Guarantor of the subject/key lecturers
	Recommended year of study/semester
	Two-semester course
	Core subject
	File number of professional training in the case of teaching professions
Minimum number of credits for elective subjects	
Recommended optional subjects (non-mandatory)	
Name of the subject	Scope of direct instruction
	Mode of completion (form of assessment of the completion of the subject)
	Number of credits
	Lecturer
	Recommended year of study/semester
	Two-semester course
	File number of professional training in the case of teaching professions

Note: If the recommended optional subjects form part of the curriculum, it is not necessary to provide the characteristics of the subjects or the CVs of their lecturers.

Comments regarding the curriculum
State final examination – content and structure
State rigorosum examination – oral part

B-IIb – Framework Curriculum for a Doctoral Programme of Study

Study requirements
Creative activities requirements
Internship/placement requirements
Other study obligations (optional information)
State doctoral examination

B-III – Detailed Overview of a Study Subject

Name of the study subject		
Type of subject	Recommended year of study/semester	
Scope of the study subject	Classes	Credits
Two-semester course		
Form of instruction		
Mode of assessing study results		
Other requirements regarding students (optional)		
Guarantor of the subject		
Main lecturer		
Brief annotation of the subject		
Subject syllabus (optional)		
Literature		
Information on the combined or distance learning form of study		
Scope of direct (face-to-face) instruction in the combined or distance learning form of study		
Methods of support in the distance learning form of study		
Samples of distance learning study texts and multimedia tools		
Additional information in the case of a subject which comprises practical training and internship		
List of establishments at which the practical training/internship is to be carried out	Contracted with	
Ensuring practical training and internship in a foreign language (in the case of programmes of study carried out in a foreign language)		

C-I – Staffing

Higher education institution			
Faculty/higher education institute			
Name of the programme of study			
First name(s) and surname, academic degrees			
Date of birth			
Type of relationship with CU		Scope	Until
Type of relationship with the accrediting faculty/faculties		Scope	Until
Type of relationship with other faculties ¹		Scope	Until
Official name and office (municipality) of the university hospital/healthcare facility with which CU has made a contract on cooperation -		Type of employment	Scope
Other simultaneous academic positions at other higher education institutions		Official name of the higher education institution/faculty	Type of employment
Other simultaneous activities in other institutions (outside of higher education institutions)		Name and registered office of the employer	Type of employment

Subjects of the relevant programme of study and the mode of involvement in their teaching			
Involvement in the implementation of a doctoral programme of study	Member of the subject-area board	Supervisor	

Information on tertiary education				
Maximum tertiary education reached – undergraduate/graduate programme of study	Degree reached	Field (PoS/FoS)	Year of completion	Higher education institution / faculty
Completed doctoral programme of study				
Scientific degree (CSc., DSc.)				
Ongoing doctoral studies			Year of commencement	

¹ The type of relationship with faculties is generated automatically; in the case of undergraduate studies, the faculty providing the subject in the given programme of study is to be indicated; in doctoral studies, all other faculties with which the member of a subject-area board or a supervisor is in an employment relationship are to be listed.

Information on academic activities as of graduation from a higher education institution (lasting for more than half a year)			
Name of the employer	Position held	Length of employment in years (from – to) (half a year at a minimum)	Type of employment

Experience of supervising qualification, rigorosum, and dissertation thesis (in the past 10 years)				
Name of the higher education institution	Number of bachelor's thesis	Number of diploma thesis	Number of rigorosum thesis	Number of dissertation thesis

Experience of acting as a guarantor of programmes of study/fields (in the case of proposed guarantors of programmes of study)				
Programme of study	Field of study	Type: Bc/Mgr/PhD	Faculty at CU / another higher education institution	from – to

Branch of study for procedures to attain associate professorship	Year of awarding the degree	Procedures held at the higher education institution
Branch of study for procedures to attain full professorship	Year of awarding the degree	Procedures held at the higher education institution
Branch of study for procedures to attain associate professorship/full professorship	Year of commencement Presumed year of completion	At the higher education institution

Publication index/H index	Web of Science	Scopus	Other
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List of the most important publications (in the past 10 years)
Overview of other creative or professional activities with practitioners
List of significant grants and projects (in the past 10 years)

Activities in a foreign country	Name of the foreign institution	Country	Length of stay (1 month at a minimum)	Assignment
Other forms of foreign cooperation				