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# Contact

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UNIVERZITA  
KARLOVA

**PhDr. Kateřina Šámalová, Ph.D.**

Ombudsman  
Rektorate – Rector's Office  
Ovocný trh 560/5, 116 36 Praha 1  
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**Mgr. Monika Čajko Eibicht, Ph.D.**

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**How to get to the ombudsman's office:**

The easiest way to access the office is from the street Celetná 20 in Old Town.

Upon entering the building, proceed past the reception desk, where you can ask for directions and assistance. To your left, there will be an elevator. Take the elevator to the 4th floor.

Exit the elevator and proceed straight ahead towards the large window. You will see a wooden staircase on your right. Ascend these stairs, then turn right again and take another smaller set of stairs. At the top, you'll find large glass doors in a wooden frame. Ring the bell labeled "Ombudsmanka" on the left side of the doors.

**Please note:**

There are no regular consultation hours currently established. If you wish to submit a complaint to the ombudswoman, please contact us using the email address provided above.