
Inter-University Agreements

Most of the interuniversity agreements that Charles University concludes with foreign partner universities promotes the mobility of researchers, PhD and post-doctoral students. These are **short-term** (one to three weeks) research, study and lecture visits, which the employees arrange in advance with their foreign partners.

The number of academic mobilities is specified in the agreements (number of days and participants per year) and is subject to reciprocity and the current financial capacities of both institutions. Participation in academic mobility is not automatic or guaranteed.

A **list of partner universities** currently participating in academic mobility programs can be found [here](#).

Who can apply to take part in an academic mobility competition:

- **scientific and teaching staff** of all faculties of Charles University, incl. post-doctoral students (in regular employment with the Charles University, not freelancers)
- **PhD students** in all faculties of Charles University

Application Requirements

The applicant shall contact her/his current or prospective scientific partner at the foreign partner university and negotiate with them the specific content and purpose of her/his stay. Based on this agreement, the **applicant must prepare and submit**:

- [Academic Visitor Application](#)
- **an invitation letter** on letterhead from a foreign partner showing consent to the purpose of the applicant's stay
- **justification for multiple stays** (when applying for more than 2 trips per year to one country).

Deadlines

The application that meets all requirements shall be approved by the head of the department. At the faculty level, the Vice-Dean for Foreign Affairs shall decide on the nominations. Each faculty determines its **internal deadline** for submission.

At the university level, the Vice-Rector for International Relations and Mobility evaluates and approves applications. The deadline for mobility applications for the calendar year 2025 is **18 December 2024**.

Applications for mobility in non-European countries can be discussed individually at any time of the year.

Financial Support for Mobility

- **Travel Costs:** Covered by the applicant's faculty at Charles University, following internal guidelines.
- **Living Expenses:** Typically provided by the host university, including accommodation and per diems.

The amount of financial support varies by country and depends on the current budgetary conditions of both institutions. If the foreign university cannot fully cover subsistence costs, applicants must secure additional funding.

Upon Return

After returning from an academic stay abroad, participants are required to **submit a report** to their faculty's International Relations Office. The faculty office will then forward a copy of the report to the International Relations Office of the Rectorate at Charles University

Contact

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