

# **Charles University**

## **Rector's Directive No. 36/2018**

Title: **Details of the Registration of the Recognised Period of Parenting**

To implement: **Section 21 (1) (f) of Act No. 111/1998 Sb., the Higher Education Act,  
as amended**

Date of effect: **1 October 2018**

**Details of the Registration of the Recognised Period of  
Parenting**

## Article 1– Recognised Period of Parenting

1. The recognised period of parenting for the child’s mother begins from the eighth week before the estimated date of delivery and ends upon the child reaching the age of three years. The recognised period of parenting for the child’s father begins from the birth of the child and ends upon the child reaching the age of three years.
2. Article 1 applies with the necessary modifications to taking custody of a child to provide substitute parental care on the basis of a decision of the competent body in which case the recognised period of parenting begins on the date on which such decision becomes legally effective. In the case of taking custody of a child who is above the age of three, but below the age of seven, the recognised period of parenting is 22 weeks. In the case of taking custody of a child who has not yet reached the age of three years, but where the 22-week period will expire only after the child will already have reached the age of three years, the recognised period of parenting is 22 weeks as of the date of taking custody of the child.
3. A child means a person’s own child or a child whose custody was entrusted to the person to provide substitute parental care on the basis of a decision of the competent body.

## Article 2 – Notification of the Recognised Period of Parenting

1. The recognised period of parenting may only be registered on the basis of the student’s notification of the facts giving rise to the registration thereof by Charles University (“University”).
2. The registration of the recognised period of parenting by the University may be requested by both the mother and the father of the child.
3. The notification of the recognised period of parenting must include the student’s identification (name, surname, personal number on the University student identity card), specification of the facts giving rise to the registration of the recognised period of parenting, proof of the facts claimed with the relevant documents, and the person’s signature. The notification template forms an appendix hereto. The relevant documents proving the recognised period of parenting include, in particular, a copy of the child’s birth certificate or a copy of the decision of the competent body on taking custody of the child, or a copy of the pregnancy records book with the estimated date of delivery under the condition that the child’s birth certificate is provided later. The University may request that the student present the original document.

## Article 3 – Details about the Registration of the Recognised Period of Parenting by the University

1. The recognised period of parenting is registered in the University information system with effect as of the date of commencement thereof.
2. Any and all information on the recognised period of parenting is registered as the student’s personal data. The recognised period of parenting applies to the student’s individual studies only in the scope in which it overlaps with the period of the study, including the period of interruption of the study.

## Article 4 – Student’s Obligations

1. The student is obliged to notify the University of any and all changes which affect the registration of the recognised period of parenting.

2. If the recognised period of parenting is proven with a copy of the pregnancy records book, a copy of the child's birth certificate must be provided within 22 weeks of the child's birth, otherwise a notice to provide the birth certificate is sent to the student by the faculty. Failure to fulfil this requirement after a notice is sent leads to the termination of the registration of the recognised period of parenting as of the date of the expiry of the period under the first sentence.

## Article 5 – Fee for Longer Study

1. The recognised period of parenting may be deducted from the total period of study only on the basis of the registration thereof by the University; in the case of studies at other higher education institutions, data made accessible by these higher education institutions via the information system are used. If it is found that the recognised period of parenting is concurrent with the period of study at another higher education institution, the University takes this fact into account.
2. If a fee for longer study is assessed to the student without deducting the recognised period of parenting, this fact must be indicated in the appeal against the decision to assess the fee for longer study and proven through the relevant documents. The decision must be appealed within the statutory deadline.

## Article 6 – Maximum Period of Study

The maximum period of study does not include the recognised period of parenting from the date of the delivery of the notification of recognised period of parenting to the dean of the faculty.

## Article 7 – Common, Special, and Transitional Provisions and Effect

1. The recognised period of parenting may be registered as of 1 April 2013.
2. The rules for the registration of the recognised period of parenting hereunder also apply to the registration of the recognised period of parenting in the case of interruption of study in relation to pregnancy, delivery, or parental care or approval of an individual curriculum in relation to child care.
3. This directive becomes effective on 1 October 2018.

Prague, 26 September 2018

prof. MUDr. Tomáš Zima, DrSc., MBA

## Appendix 1

### Notification of pregnancy/birth of a child/taking custody of a child

Higher Education Institution	Charles University
Faculty	

Name and surname	
Personal number	

### Notification of pregnancy/birth of a child/taking custody of a child<sup>1</sup>

(please select the applicable)

I, the undersigned, notify the following under Section 21 (1) (f) of Act No. 111/1998 Sb., to regulate higher education institutions and to change and amend other laws:

a) Pregnancy – estimated date of delivery on .....

b) Birth of a child on .....

c) Taking custody of a child on .....

The facts claimed are proven with the following documents:

- Pregnancy and the estimated date of delivery with a copy of the pregnancy records book. (*The child's birth certificate must be provided to the Student Registry of the faculty within 22 weeks of the birth of the child.*)
- Birth of a child with a copy of the birth certificate.
- Taking custody of a child is proven with a copy of the decision on taking custody of the child.

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<sup>1</sup> The recognised period of parenting will be registered on the basis of your notification (from the eighth week before delivery for mothers/on the date of delivery for fathers/on the date on which the decision on taking custody of a child becomes legally effective until the child reaches the age of three).

..... [place],..... [date]

Signature: