
Authorisation to use the academic title “master” (magistr)

All graduates who successfully completed their studies at Charles University prior to 1990 and obtained a university degree, but were not awarded any official academic title at the time, are entitled by law to use the academic title “master” (magistr) (abbreviated as "Mgr." and placed before the first name).

HOW DOES IT WORK?

According to the valid and effective Higher Education Act, the academic titles of university graduates awarded under previous legislation remain unaffected – this means that graduates can continue to use them (§ 102 of Act no. 111/1998 Coll., to regulate higher education institutions).

The academic title “master” (magistr) (abbreviated as "Mgr." and placed before the first name) was introduced in the Czech Republic for graduates of university studies at a higher education institution in 1990 by the previous Higher Education Act (§ 21 (2) (a) of Act no. 172/1990 Coll., regulating higher education institutions).

The previous Higher Education Act also established the right of graduates who successfully completed their university studies prior to 1 July 1990 and were not awarded an academic degree, professional title or other degree of university graduates under previous regulations to use the academic title “master” (magistr) (§ 43 (2) of Act no. 172/1990 Coll., regulating higher education institutions).

With this, legislation facilitated the continuity of higher education and a smooth transition to the new system of academic titles.

If you require confirmation of your entitlement to use the academic title “master” (magistr), please provide a completed and signed [form](#) .

Procedure for obtaining authorisation to use the academic title “master” (magistr) (abbreviated as "Mgr." and placed before the first name):

1. Once completed and signed, forms should be sent to the e-mail address of one of the contact persons or delivered in person to the mail room at the following address:

Rektorát Univerzity Karlovy
Odbor pro studium a záležitosti studentů
Ovocný trh 5, 116 36 Praha 1

2. The form must be accompanied by:

- **an officially verified copy of your university diploma**, or a copy of a diploma issued by the [Institute of History of Charles University and the Archives of Charles University](#)

(the diploma can be verified by a notary or at a municipal office)

- in the event of a change of name or surname, also an officially certified copy of the document proving this change (marriage certificate, decision of the registry office, etc.)

(the name on the diploma differs from the applicant's current name)

Notification will be sent to the applicant by registered mail.

Contact person:

Mgr. Kateřina Málková

tel.: +420 224 491 263

e-mail: katerina.malkova@ruk.cuni.cz