Registration after arrival: Student Cards

Registration
Please, when arranging your travels to the Czech Republic bear in mind that three of Charles University faculties are located outside Prague: the Faculty of Pharmacy in Hradec Králové, the Faculty of Medicine in Hradec Králové and the Faculty of Medicine in Plzeň (Pilsen).

On your arrival in the Czech Republic, first and foremost get to your accommodation and make yourself as comfortable as possible.

Prior to starting your studies you have to enrol in the University. Your enrolment consists of registration at your host faculty by the Faculty coordinator or relevant International / Erasmus Office.

Your registration will be arranged during the Orientation Programme (1-5 days depending on the size of your host faculty and number of incoming students) or other meetings with the Faculty coordinator/s. You will get further important information about study practicalities - including getting a Faculty coupon for your Charles University Card so you can have access to libraries and internet, your 50% public transport discount, access to cafeterias and so on.

For more information, carefully read your Erasmus Arrival Sheet that will be sent together with your Letter of Admission as well as all emails from your host faculty coordinator/s and your Accommodation Voucher, or contact your host Faculty coordinator.

Charles University Student Cards
In order to have access to libraries, computer rooms, cafeterias, reading rooms and similar you need the Charles University Student Card https://cuni.cz/UKEN-163.html, which can be issued to you in one of the following centres:


1. UK POINT = the Information and Advisory Centre of CU - Celetná 13, 110 00 Praha 1
   Monday – Thursday: 9:00–12:00 and 12:30–18:00
   Friday: 9:00–12:00 and 12:30–16:00

2. The Faculty of Mathematics and Physics of CU – Ke Karlovu 3, 121 16 Praha 2
   Monday, Tuesday, Thursday: 8:00-12:00 and 12:30-17:00
   Wednesday: 9:00-13:00
   Friday: 9:00-12:00 and 12:30-15:00

3. The Faculty of Law of CU – nám. Curieových 7, 116 40 Praha 1 (the room 34)
   Monday – Thursday: 9:00-12:30 and 13:00-16:30
   Friday: 9:00-13:00

4. Hradec Králové: Kolej Na Kotli – Na Kotli 1147, 502 96 Hradec Králové 9
   Monday: 11:45-17:15
   Tuesday: 8:00-13:00
   Wednesday: 11:45-17:15
   Thursday: 8:00-13:00
   Friday: 8:00-13:00

5. Pilsen/Plzeň: IT Centre of the CU Faculty of Medicine in Plzeň, Lidická 1, Plzeň
   Monday: 8:30-11:30
   Tuesday: 8:30-11:30 and 12:30-14:30
   Wednesday: closed
Thursday: 8:30-11:30 and 12:30-14:30
Friday: closed

The ID card (free of charge) can be obtained also in the form of the ISIC card. The ISIC card is paid (230 CZK), but you can get discounts on it in our university cities - e.g. in theatres or cinemas. Both our university ID cards can be also used as student pass for public transport in Prague. Details to the cards can be found here.