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# Accommodation

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## Charles University Halls of Residence

The Charles University arranges accommodation at Halls of Residence (= dormitories) for its incoming students. The application for a place in one of CU halls of residence has to be submitted **in the Erasmus online registration**. **Visa students** are automatically provided with accommodation in CU dormitories.

Students are housed in **double rooms**. Single rooms are not available.

Please, **do not book the university accommodation directly** through the Accommodation Services. You will not be recognized as an Erasmus student and your booking will be cancelled. The only correct way to apply for the Charles University accommodation is via the Erasmus online registration.

Please keep in mind that Erasmus students **can be housed only in the following residences**:

**There are four residences located in Prague, one in Hradec Králové and one in Pilsen.**

**In case of full capacity of the four dormitories in Prague, students can also be accommodated in the [Vltava dormitory](#) in Prague.**  
**Prague**





Hradec Králové



Pilsen



## Rooms at dormitories

The accommodation units **consist of twin rooms** (= double room with two separate beds) **sharing bathroom facilities** (shower and WC) with another room/s.

In **Hostivař** dormitory, almost all double rooms have its own bathroom facilities.

In **Troja (17. Listopadu)** and **Bolevecká** dormitory, the bathroom facilities are shared between two double rooms.

In **Hvězda**, **Větrník** and **Na Kotli** dormitories, bathroom facilities are shared among more rooms (on the floor).

A small kitchenette is usually at the end of each corridor (Hostivař, Větrník, Hvězda).

In Troja (17. Listopadu), the kitchenette is shared between two rooms.

Students can also use lavatory and hanging rooms in the building (keys are available at the reception for a small fee). Bedding and bed linen are provided in all our halls (bed linen is changed regularly); towels and kitchen utensils (such as pans, plates, cups etc.) are not provided

**[More useful information about rooms and dormitories can be found](#)** [\\_ here](#)

## Dormitory buildings

Dormitory places are assigned **according to the host faculty** (students from the same faculty are usually housed at the same hall of residence). Should you have a special preference for one of the dormitories, please let us know your requirement in the Erasmus online application form and we will try to allocate you a room corresponding to your wishes.

The accommodation will be provided **for the period corresponding with your study stay at the Charles University**.

## Before arrival

A **deposit** (about 90 EUR) + **first month's rent** (about 150 EUR) is to be paid approximately **before arrival**. You will receive an e-mail with further details well in advance. The payment has to be completed **online by card using a special link that will be sent to each Erasmus student via e-mail**. It is also possible to pay via bank transfer.

**[More information about prices at particular dormitories can be found](#)** [\\_ here](#) .

**The rooms will not be available for occupancy earlier than one working day before the official start of your study stay**. Please check the exact semester dates [here](#) .

**Please note that it is possible to arrive on working days during office hours only.**

## Cancellation policy

Please **always inform us** if you wish to cancel the Charles University accommodation, especially if you decide to do so after the online application deadline (May 15th or October 31st), via: [erasmus.incoming@ruk.cuni.cz](mailto:erasmus.incoming@ruk.cuni.cz). Not paying the deposit is not accepted as an automatic cancellation.

If you decide to cancel the place at CU Halls of residence, it is generally **not possible to reapply for it**.

If you decide to leave the accommodation earlier than stated in the accommodation contract, please keep in mind that the notice period is 1 month. The rent will be calculated retrospectively according to the number of days spent at the dormitory. **If you do not inform the dormitory about the cancellation 1 month before leaving, you are obliged to pay a cancellation fee.** For more information about the fees calculation, please click [here](#).

## Check-in

**For checking-in you will need:**

- passport/ID
- accommodation voucher,
- one passport-format photo
- confirmation of the deposit payment (bank statement)

## Rent payment

- It is highly recommended to **pay the rent by card using a special link that you will receive every month via e-mail**. More information can be found [here](#).
- The rent can be also paid by card at the Accomodation Office during the office hours
- First rent payment is made upon arrival (covering the second month of your stay)
- **Following monthly payments are made always no later than on the 20th of the preceding month**

## Housing assistance

Arriving to a completely new environment can be sometimes quite overwhelming. Therefore, each dormitory has its **housing assistants** - Charles University students staying at the same dormitory who will be always ready to help you with practical issues. Since all housing assistants speak English very well, they will be also able to help you with translations/interpreting at the dormitory.

The contacts for housing assistants can be found [here](#).

## Private accomodation

Charles University is responsible only for accommodation in dorms. However, there are many options for finding private accommodation. Prices mainly depend on the location – rents in Prague are higher than in Pilsen or Hradec Králové.

When searching for a private apartment, please be aware that there have been cases of international students being scammed. To help you avoid scams, you can check the [Sublease Contract Template for International Incoming Students](#), which provides guidance on what to watch out for.

### Visa Students

Please note that visa students are automatically provided with accommodation in dorms. If you are a visa student wishing to stay in private accommodation, you must provide us with a scanned copy of your accommodation agreement. Only after that the dormitory placement can be cancelled.