

Rector's Directive No. 53/2020

Lead office: Research Support Office (OVaV)

Date of effect: 1 January 2021

Details of Certain Obligations and other Elements Concerning the UNCE, and Primus Programmes

Article 1 Introductory Provision

This directive stipulates the details of certain obligations and other elements concerning the University Research Centres ("UNCE"), and Primus internal programmes at Charles University ("CU"). More specifically it sets out:

- a. Concerning the UNCE programme, the overview of financial resources spent in 2020;
- b. Concerning the Primus grant scheme, the details of the progress reports for 2020 for projects of the 3rd and 4th rounds of the grant scheme and the extended projects of the 1st and 2nd rounds of the grant scheme; final reports of projects of the 2nd round of the grant scheme, and applications for the extension of projects of the 3rd round of the grant scheme.

Article 2 Overview of Financial Resources Spent in UNCE in 2020

1. The overview of financial resources spent, including records of changes in the composition of junior and senior investigators and complete details of all members of the research team for the year 2020, is uploaded by the relevant coordinator or officer in charge of the registration of activities via the GAP module of the "IS Věda" information system after approval by the principal investigator of the project and the deans of all participating faculties (directors of higher education institutes).
2. The deadline for uploading the overviews is 26 February 2021.

Article 3 Progress Report of Primus Grant Scheme for 2020

1. The progress report for 2020 is submitted by all Primus projects of the 3rd and 4th rounds of the grant scheme and all projects of the 1st and 2nd rounds of the grant scheme whose funding was extended in 2019 or 2020.
2. The progress report contains in particular:
 - a. A synoptic description of the overall activities in 2020 including a list of defended diploma, rigorosum, and dissertation theses; recommended scope 2-3 pages;
 - b. A list of principal outputs (publication outcomes) achieved in 2020;
 - c. Data on the number of persons in the research team including personnel changes for 2020;
 - d. An overview of financial resources spent in 2020 which is completed in the GAP module of the "IS Věda" information system on the screen for uploading the progress report form.
3. The progress report is filled in a standard form which will be published on the CU website no later than on 11 January 2021.
4. The progress report is submitted by the relevant coordinator or officer in charge of the registration of activities via the GAP module of the "IS Věda" information system after approval by the principal investigator of the project and the dean of the faculty (director of the higher education institute); in the case of a project implemented at multiple faculties it is necessary to have the approval of the deans of all participating faculties and the co-investigator.
5. The deadline for submission of the progress report is 26 February 2021.
6. All progress reports will be submitted to the Commission and a summary will then be submitted to the Research Board of CU.

Article 4 Final Reports of Ending Primus Projects of the 1st Round of the Grant Scheme

1. A final report is submitted by all projects of the 2nd round of the Primus grant scheme with the exception of those whose funding was extended in 2020. Unless specified otherwise, the final report concerns the entire implementation period of the project.
2. The final report is filled in a standard form which will be published in the public section of the CU website no later than on 11 January 2021.
3. The final report includes in particular a description of the overall activities, a list of publication outcomes, overall verbal evaluation of the outputs, and an overview of financial resources spent in 2020. Projects which end later than on 31 December 2020 will also submit an overview of financial resources spent in 2021.
4. The final report is submitted by the relevant coordinator or officer in charge of the registration of activities via the GAP module of the "IS Věda" information system after approval of the principal investigator of the project and the

dean of the faculty (director of higher education institute).

5. The deadline for submission of the final report for projects ending on 31 December 2020 is 31 March 2021. Projects ending later than on 31 December 2020 submit the final report within three months of the termination of the project.

6. All final reports will be submitted to the Commission and a summary including the results will be submitted to the Research Board of CU.

Article 5 Application for Extension of Funding of Primus Projects of the 3rd Round of the Grant Scheme

1. An application for the extension of funding of a Primus project may be submitted by all projects of the 3rd round of the Primus grant scheme.

2. The application for the extension of funding is filled in a standard form which will be published in the public section of the CU website no later than on 11 January 2021.

3. The application for extension contains in particular:

- a. A synoptic description of the overall activities of the project to date;
- b. Description of the project activities to be implemented over the period of extended funding;
- c. Description and abstract of the planned ERC grant or other prestigious international grant;
- d. The required length of extension of the project funding;
- e. Draft budget for the extension period.

4. The application for the extension is submitted by the relevant coordinator or officer in charge of the registration of activities via the GAP module of "IS Věda" information system after approval of the principal investigator of the project and the dean of the faculty (director of higher education institute).

5. Applications for the extension of funding may be submitted from 1 April to 20 April 2021.

6. All applications for the extension of funding will be submitted for consideration to the Commission, International Board of CU, and the Research Board of CU. The decision on the extension of funding is made by the Rector. The results will be announced no later than on 30 September 2021.

Article 6 Final Provisions

1. Rector's Directive No. 43/2019 is hereby repealed.

2. This directive become effective on 1 January 2021.

Prague, 18 December 2020

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