



**Univerzita  
Karlova**

# Charles University Grant Agency

## INFORMATION REGARDING THE .PDF ATTACHMENT – PROJECT PROPOSAL, 23rd ROUND

The project proposal includes a file created outside the application in .pdf format, which is uploaded into the system in the same manner as attachments to the web-based part of the application. The maximum length of this section is 5 A4 pages, with a maximum file size of 5 MB, using a standard font (size 11, line spacing 1). If the maximum number of pages is exceeded, the application will be returned to the applicant for revision.

The .pdf file must follow the prescribed structure and include the following sections:

### **1. Current State of Knowledge**

A summary of the current state of knowledge concerning the scientific problem in the relevant research field.

Describe the state of knowledge regarding the addressed problem in the Czech Republic and abroad, and substantiate your claims with references. It is advisable to indicate the motivation or rationale for addressing the problem. Similarly, note if the topic is new and has not yet been addressed elsewhere, or if no previous solutions are known.

### **2. Material Resources for the Project**

Information on the preparedness of the applicant and their institution.

Provide details about the equipment and facilities that will be used in the project. State whether the entire project will be carried out at the researcher's/supervisor's institution, or whether part of the work will take place within a research stay at an external experimental infrastructure or in the form of services. For experimental projects, describe the instrumentation in particular. We also recommend specifying how the project will be funded if no costs will be requested from GA UK, so that reviewers can assess the feasibility of the project.

### **3. Project Objectives**

Explanation of the importance and timeliness of the grant project's topic and its goals.

The objectives should be realistic, specific, and clearly formulated, and must be achievable within the requested project duration. (This section should expand upon the objectives presented in the first part of the application, where the character limit is 1000.)

### **4. Methods of project implementation**

Description of the approach, including conceptual and methodological procedures. Specify data acquisition methods and statistical analyses. Clearly describe the research design and list all methods that will be employed in addressing the research project. This is a key section of the application and must be sufficiently detailed.



## **5. Timeline**

A timeline for individual years or stages of the project.

A Gantt chart may be used. Please present the timeline in accordance with the calendar year (not the academic year) and with the project duration (not the length of your studies). The minimum project duration is one calendar year.

## **6. Risk identification**

Identify potential risks to achieving the project results, including their intensity, likelihood, and possible mitigation strategies.

## **7. Description of the research team**

- Team description: Justify the participation of each team member and define their contribution to the research. Specify the role, manner, and degree of involvement of the principal investigator and co-investigators. Justify the participation of co-investigators and describe their specific roles, particularly if they are specialists in a methodology or technology being used. Highlight the quality of the team as a whole.
- Describe the scope and content of the applicant's collaboration with foreign scientific institutions, if such cooperation is planned for the project.
- Do not include CVs or publication lists—these are part of the attachments!
- In this section, it is advisable to expand upon the information about the research team included in the first part of the application

## **8. Expected project outcomes and their dissemination**

Anticipated publication results (with emphasis on scope and quality rather than quantity) and an outline of the dissemination plan.

Indicate the expected number of publications and methods of dissemination. Specify potential journals or publishers. Please take into account the *Evaluation Criteria for Final Reports* (see GA UK website).

**Note:** Please follow the prescribed order of sections. If the Project Proposal attachment does not contain all required sections and information, it will be returned for revision.

